# Graduate Student Academic Journey Map

## Application to Admission

- 1. Submit application online
- 2. Department reviews application and makes a recommendation
- 3. Graduate school finalizes decision and pots letter in application portal; email alert sent to student and department
- 4. Funding offer, if applicable, is sent separately by academic department
- 5. Complete Reply to Offer in application portal to accept admission

### Admission to First Semester

- 6. Create PID
- 7. Submit Immunization History Form online to Schiffert health center (healthcenter.vt.edu/new\_student.html)
- 8. Complete Sexual Assault Prevention for Graduates online module (students.vt.edu/onlineprograms.html)
- 9. Participate in GTA workshop (if applicable
- 10. Participate in orientation (optional)
- 11. Submit final transcript showing degree conferral after arrival for first semester

### **Academic Progress**

- 12. Enroll in credit hours in your academic program according to continuous enrollment and doctoral residency requirements
- 13. Form a committee and submit a Plan of Study
- 14. Participate in a co-op experience (optional)
- 15. Pass qualifying exam (if applicable) (doctoral only; department process)
- 16. Pass preliminary exam (doctoral only; Graduate School process)
- 17. Complete Inclusion and Diversity and Ethics requirements

#### **Final Semester**

- 18. Enroll in at least 3 credit hours or in Start of Semester Defense Exemption (SSDE)
- 19. Submit Application for degree (degree or certificate conferral request) in Hokie SPA
- 20. Submit final exam/evaluation request

- 21. Defend thesis/dissertation (if applicable)
- 22. Submit ETD (if applicable)
- 23. Participate in commencement (optional)
- 24. Receive diploma in the mail