



Graduate School  
International Graduate Student Service

**EXTENSION APPLICATION FOR OPTIONAL PRACTICAL TRAINING APPLICATION (OPT)  
CAP GAP EXTENSION OR STEM OPT EXTENSION**

I am requesting an **extension of my F-1 OPT I-20** for one of the following:  **Cap Gap Extension**     **24 month STEM OPT Extension**

**Please print clearly.** Complete this sheet and return it with all of the required copies and forms.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ VT ID # \_\_\_\_\_

SEVIS # N \_\_\_\_\_ VT Email: \_\_\_\_\_ Local Phone Number: \_\_\_\_\_

Local Address: (street) \_\_\_\_\_ (city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip code) \_\_\_\_\_

Will you have dependents for this request?     No     Yes    If yes,  Spouse     Child how many? \_\_\_\_\_

**Employment Information:**

Current Employer (name and address): \_\_\_\_\_

Work Location Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Supervisor's name: \_\_\_\_\_ Supervisor's phone #: \_\_\_\_\_ Supervisor's email: \_\_\_\_\_

Employer E-verify number: \_\_\_\_\_ Employer EIN (IRS Employer ID#): \_\_\_\_-\_\_\_\_ Full-time?  Yes     No

**STEM Applicants only:**

Which degree is this request based upon?  Bachelor's     Master's     Doctorate    Major: \_\_\_\_\_ based on a prior degree?  Yes     No

If application is based on a prior degree, what is the.... CIP Code? \_\_\_\_\_ School who awarded the degree? \_\_\_\_\_

Location of the school who awarded the degree? \_\_\_\_\_ Class of admission at the time of the degree? \_\_\_\_\_

Describe below how your employment relates to the field of study for which you are applying: (You can cite coursework, lab work, research work...)




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**Application Checklist:**

Please submit the following documentation to the International Graduate Student Services office:

**NOTE:** Be sure you have been reporting your Optional Practical Training employment. Please see our website for information regarding this requirement.

**CAP GAP EXTENSION**

**24 MONTH STEM OPT EXTENSION**

**Cap Gap – Filed H1b petition**

- Copy of the I-539
- Copy of mail receipt showing the application was mailed to and received by USCIS.

**Cap Gap – Received H1b**

- Attach a copy of the I-797 Receipt Notice

**Cap Gap – Approved H1b**

- Attach a copy of the I-797/I-94 Approval Notice

**STEM OPT (standard 24 months)**

- Completed Form I-983
- Copy of completed I-765 (do not sign)

**STEM OPT (based on prior degree)**

- Completed Form I-983 Copy of completed I-765 (do not sign)
- Copy of diploma and transcript from prior degree
- Copy of current OPT I-20
- Copies of previous I-20s

**STEM OPT (RFE from USCIS)**

- Copy of RFE

By signing below, I am attesting that this form is complete and accurate; and I accept and understand my responsibilities in connection with either the Cap Gap regulations or the STEM OPT regulations.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Return form and supporting documents to:**  
International Graduate Student Services, Graduate Life Center, 231-8486  
Donaldson Brown, 155 Otey St, NW, Blacksburg, VA 24061

**How would you like to receive your I-20?**

- I will pick it up from the IGSS front desk reception
- I will have a friend pick up my I-20 *(name of friend)* \_\_\_\_\_
- I will sign up for express mail through e-Ship Global account: (<https://graduateschool.vt.edu/student-life/immigration-services/new-student-guide/mailling-immigration-documents.html>)

**Office Use Only:**  SHATERM  I-983 Complete  OPT Employment Reported  GOAINTL Updates  Other \_\_\_\_\_