Checklist for New Graduate Students

We recommend that new students complete these tasks in the following sequence. For additional details about each task, please follow the links or refer to the Getting Started as a Student guide on the Graduate School’s website.

May be completed prior to arrival or upon arrival:

1. [Domestic Students] Create your personal identifier (PID).

2. [Domestic Students] Contact your academic department for information about advising, funding, class registration, and orientation requirements.

3. [Domestic Students] Complete and upload your Immunization History Form and Tuberculosis Assessment Form to the health center at least one month prior to classes starting.

4. [Domestic Students] Register for an Orientation to Healthcare Session.

5. [Domestic Students] Find housing.

6. [Domestic Students] Purchase health insurance (mandatory for international students in F or J visa status [see requirements]; optional for domestic students).


8. [Domestic Students] Pay tuition and fees on Hokie SPA (once registered).

9. [Domestic Students] Visit the Cranwell International Center and Graduate School websites for calendars of events to welcome you to Virginia Tech.

Must be completed upon arrival:

10. [International Students] Check in with the Graduate School’s International Graduate Student Services (IGSS) in 120 Graduate Life Center. Bring your passport, printed I-94 and I-20 or DS-2019 form, and local address information.

11. [International Students] Get your student ID card in the Hokie Passport Office 100 Student Services Building.

12. [International Students] Participate in Graduate Student Orientation on January 12, 2018. (optional, but encouraged).