



Graduate School  
INTERNATIONAL GRADUATE STUDENT SERVICES

# REQUEST FOR I-20 FORM FOR INTERNATIONAL GRADUATE STUDENTS

Use this form to obtain an UPDATED I-20 immigration document. This is for CURRENT students only.

## Student Information (Please print clearly)

Please use the Surname field if you have only one name. The Given Name field is to be used for all other names.

Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

VT ID: (last 4 digits) \_\_\_\_\_ SEVIS ID #: N00 \_\_\_\_\_ VT email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Current Address: \_\_\_\_\_

## Purpose of I-20 Request

**Change of Academic Level:**  Masters to PhD  Masters to direct-PhD  PhD to Masters  
(The Graduate School's [Request for Change of Degree Status form](#) must be completed and approved before a new I-20 will be prepared).

**Change of major:** Specify major: \_\_\_\_\_  
(The Graduate School's [Change of Graduate Program form](#) must be completed and approved before a new I-20 will be prepared).

**Extension of Stay** (Granted for a maximum of one (1) year from the current I-20 end date)  
(Federal regulations require extensions to be granted only if there is a compelling academic or medical reason for the delay in program completion. Delays due to academic probation or suspension are not acceptable reasons for program extension [8 CFR 214.2(f) (7) (iii)].) See <https://graduateschool.vt.edu/student-life/immigration-services/immigration-basics/visa-status/extension-f1.html> for details.

**Check all that apply and ATTACH a letter from your Academic Advisor on department letterhead for further explanation)**

- Change/add major field of study
- Change of advisor and/or research topics
- Unexpected research problems
- Documented illnesses
- Other

## Effective Date of Change

Indicate the term/year for the change to your program as indicated above, and include the new end date for your I-20 if applicable.

Term/Year Change Effective:  Fall  Spring  Summer I  Summer II Year \_\_\_\_\_

New Estimated Completion Date: \_\_\_\_\_

## Funding Information (all updated I-20 forms require proof of financial support)

Check our website for financial requirements: <https://graduateschool.vt.edu/student-life/immigration-services/new-student-guide/financial-requirements.html>. Funding must cover a minimum of two semesters unless you need less time to complete degree requirements. Attach copies of financial support, e.g. bank statements, assistantship contracts, award letters, etc.

- PERSONAL FUNDS \$ \_\_\_\_\_
- PARENTS AND/OR SPONSOR \$ \_\_\_\_\_ (Attach Affidavit of Support form)
- GOVERNMENT AGENCY \$ \_\_\_\_\_
- ASSISTANTSHIP \$ \_\_\_\_\_
- OTHER SOURCE \$ \_\_\_\_\_

## Certification

I certify that the information I have provided above and in the attached documents is accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Submit Form and All Relevant Attachments to International Graduate Student Services

International Graduate Student Services  
120 Graduate Life Center at Donaldson Brown (0325)  
Blacksburg, Virginia 24061  
Phone: 540-231-8486 | Fax: 540-231-3714 | email: [igss@vt.edu](mailto:igss@vt.edu)