Welcome to the GTA Workshop! Since 1991 Virginia Tech has conducted the Graduate Teaching Assistant Workshop (GRAD 5004). It is a mandatory pass/fail course required of all new GTAs that is designed to provide recommendations and advice from dedicated faculty, staff, and experienced graduate students and to assist GTAs in developing as teachers. The covered topics and material also aim to develop the knowledge base and skills of future faculty members and aspiring professional practitioners.

This course can also be used towards the Future Professoriate Certificate for students intending to become university educators. (see: https://graduateschool.vt.edu/academics/programs/graduate-certificates.html)

The GTA workshop has two phases (schedule for each phase follows within this brochure and is on the course’s Canvas site):

**Phase I:** One-day workshop, mandatory for all GTA workshop participants, held via Zoom

**Phase II:** Several 1-hour sessions live, via Zoom and recorded for asynchronous viewing, throughout the semester. Participants are required to

1. complete online canvas training modules, 2. attend one session on Ethics, 3. attend two other sessions on Teaching Techniques and Skills, 4. attend the computer security issues for GTAs session, and 5. complete reflection essay to complete this phase.

Course communication, resources, assignments, and grading will occur via the Canvas website. Students enrolled in the course will be automatically enrolled in this site in mid-August. All students are expected to use the Canvas site to view announcements, assignments, and attendance records. Please always check the site first if you have questions about the GTA workshop. **Set up your Canvas account to receive announcements immediately, as these will be a primary mode of communication about the course.**

Kevin Edgar, Ph.D.
Associate Dean of the Graduate School

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**Credit for GRAD 5004**

All GTAs must take GRAD 5004 only once during their graduate program, ideally during their first semester.

**Credit for GRAD 5004 (P/F; 1 Cr.) based on:**

1. Attendance at **all** of the following:
   a. One full-day session in Phase I (Jan. 13)
   b. One Phase II session in **Encouraging and Enforcing Honesty in the Classroom (Ethics)**
   c. Two Phase II sessions in the Teaching Techniques and Skills category
   d. Computer Security Issues for GTAs session - dates to be announced.

2. Complete online Canvas training - Information to be provided at a later date.

3. One written assignment to be submitted to the Canvas website by April 15, 2022. See Canvas website under “assignments” for detailed description.

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**Contact Information for the GTA Workshop**

telephone: 540/231-7581
e-mail: grad5004@gs.vt.edu
**Phase I: Thursday, January 13**

8:25  Welcome and Introduction  
Kevin Edgar, Associate Dean, Graduate School

8:30  Graduate Education in the 21st Century  
Aimée Surprenant, Dean, Graduate School

9:00  Family Education Rights and Privacy (FERPA)  
Rick Sparks, Associate Vice Provost and University Registrar and Nanette Gordon, Assistant Registrar for Strategic Initiatives, Office of the University Registrar

9:30  Accessible Technologies  
Christa Miller, Director, Inclusive Media Design, TLOS

10:00-10:15  Break

10:15  Graduate Student Panel  
Diana Devine, Erica Howes, Shashank Joshi and Nesma Osman, Graduate Students

10:45  Services for Students with Disabilities  
Matthew Shelor, Disability Services Counselor and Pamela Vickers, Director of ADA and Access Services, Services for Students With Disabilities

11:15  Diversity/Inclusivity in the Classroom, Campus and Beyond  
Shernita Lee, Director of Recruitment, Diversity and Inclusion, Graduate School

11:45-1:00 pm  Lunch Break

1:00  Turnitin: Plagiarism Framework and Undergraduate Honor System  
Kara Latopoliski, Director, Undergraduate Academic Integrity

1:30  Title IX and VAWA  
Kristen Barnett, Senior Investigator, Equity and Access

**Phase I: January 13 Continued...**

2:00  Mental Health and the Pandemic  
Bryan Hanson, Graduate Student Ombudsperson, Graduate School and Rita Klein, Licensed Clinical Psychologist, Cook Counseling Center

2:30  Campus Safety and Security  
Caroline Green, Threat Assessment Team Coordinator, VT Police; Andrew Marinik, Assistant Director of Emergency Management, Office of Emergency Management

3:00  GRAD 5004 Expectations and Requirements  
Kevin Edgar, Associate Dean, Graduate School

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**List of Phase II Sessions**

**Computer Security Issues for GTAs**  
You must register for and attend one computer security session.

**Encouraging and Enforcing Honesty in the Classroom (Ethics)**  
You must register for and attend one ethics session.

**Online Canvas Training**  
Technology-enhanced Learning and Online Strategies (TLOS) Staff

**Teaching Techniques & Skills**  
You must register for and attend TWO of these sessions.

**Advanced Canvas**  
TLOS Staff

**Advanced Zoom**  
Dan Yaffe, Learning Technologies Specialist, TLOS

**Confidence in Teaching and Learning**  
Rachel Arnold, Assistant Professor, Mathematics

**Identifying and Referring Students in Psychological Distress**  
Rita Klein, Licensed Clinical Psychologist, Cook Counseling

**Managing Conflict in the Classroom**  
Bryan Hanson, Graduate Ombudsperson, Graduate School

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**List of Phase II Sessions Continued...**

**Mentorship for Graduate Students**  
David Knight, Department Head for Research Engagement, Engineering Education

**Moving From Conflict to Collaboration**  
Henry Yampolsky, Assistant Director, Equity and Access

**Oral Communication**  
Kevin Edgar, Associate Dean, Graduate School

**Securing the Human Online Session**  

**Teaching 101: Tips and Tricks for New Instructors**  
VTGrATE students

**Teaching for International Students**  
VTGrATE students

**Teaching with Data**  
Nathaniel Porter, Social Science Data Consultant, Data Education Coordinator, University Libraries

**Teaching With Passion**  
Stephen Biscotte, Director, General Education

**University Library Online Sessions**  
Jennifer Nardine, Teaching and Learning Engagement Librarian, University Libraries

**Using University Archives in Teaching and Research**  
Anthony Wright, Comm. Collections Archivist, University Libraries

**Zoom Basics**  
TLOS Staff

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**Beyond the GTA Workshop**

VT Academy for Graduate Teaching Assistant Excellence  
All Virginia Tech graduate students are invited to become involved in the Academy and participate in its initiatives to enhance their knowledge and understanding of teaching and learning, gain experience in curriculum development, learn from experienced GTAs and share their own expertise.

Visit http://vtgrate.org/ to access a variety of resources and learn more about how to get involved.