Getting Started as a Graduate Student
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Content

- Registering for your Course(s)
- Paying your Tuition
- Health and Medical Requirements
- Transportation to and around VT
- Housing: On-Campus and Off-Campus
Registering for your Courses

• Getting your PID
• Go to Hokiespa
• Look at the timetable and/or Add/Drop Courses
• Make sure you do within the end date to add (30 Aug 2024)
Every student who is admitted to Virginia Tech has pledged to abide by the Honor Code. All forms of academic work performed by any student enrolled on a part-time or full-time basis under any of the admission categories shall be subject to the stipulations of the Undergraduate or the Graduate Honor Code respectively.

Attention --> Read about your RESPONSIBILITIES as a student
Hokie SPA Tutorial (Help in understanding navigation) (opens new window)

Change of Major Application
For undergraduate students only, who have completed at least a fall or spring semester of graded VT coursework on the VT transcript.

Information for New Students
New Freshmen, Transfer, and International students should complete these essential steps toward enrollment by June 1st.

Financial Checklist for New & Returning Students
Complete the following tasks to enable an easy fiscal transition for you and your family members.

Guest Account Access
Manage guest access to your academic record (grades) information, financial aid information, Hokie Passport, student account summary, and the 1098T.

Course Registration and Schedule Menu
Course Request, Registration (Add/Drop), Hokie Scheduler, Class Schedules

Navigate
Platform which allows you to schedule an appointment with your advisor, access advising notes, advisor assignment, and your success team of other professionals on campus.

Grades Menu
View Midterm/Final Grades, Class Rank, Transfer and Other Additional Credit information, GPA Calculators.

Graduation Menu
Undergraduate Students: Advise your Degree, Request and view your Degree Audit Report (DARS), Add/Change your Diploma Address.
Graduate Students: Plan of Study, view Checklist and let us know if you plan to attend commencement.
Timetable of Classes
Searchable schedule of course offerings each semester. Searchable by Term, Pathways, Subject, Course Number, Course Request Number (CRN), and Course Modality.

View Holds
View administrative holds on your account that may prevent registration or Add/Drop activity.

Course Request
Used twice an academic year, in October to request courses for the next Spring semester and in March to request courses for the next Fall semester.

Course Request Results
View your course request results.

Hokie Scheduler
Class scheduling and registration tool that can be accessed at any time but is intended to be used while Add/Drop is open each semester.

Registration (Add/Drop) and Schedule
Used only when Add/Drop is open to register for classes (period of time where you can adjust your schedule by adding or dropping classes) and display class schedules.

View Add/Drop Calendar
Used to see Add/Drop Calendar

Classic Student Schedule
View your class schedule and class details (Modality, Course Title, Grade Option, Credit Hours, Days, Times, Location, Instructor, and Exam).
Course Registration Page -> Choose Add/Drop - Register for Classes
Select a Term

Terms Open for Registration

Select a term...

- Fall 2024
- Summer 2024
## Register for Classes

### Search Results — 346 Classes

**Term:** Fall 2024  **Subject or Prefix:** Computer Science

<table>
<thead>
<tr>
<th>Subject Des</th>
<th>Course</th>
<th>Title</th>
<th>CRN</th>
<th>Part Of Term</th>
<th>Credit</th>
<th>Instructor</th>
<th>Meeting Times</th>
<th>Campi</th>
<th>Status</th>
<th>Schedule Type</th>
<th>Pathways General Education</th>
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<tr>
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<td>1…</td>
<td>Introduction to Co…</td>
<td>8…</td>
<td>1</td>
<td>3</td>
<td>Heath Hiltman</td>
<td>M T W F S S 04:00 PM - 05:15 P Bi…</td>
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<td>30 of 60 s…</td>
<td>Lecture</td>
<td>Destination Area Course</td>
<td>5F Quant &amp; Comp Thnk Found. 10 Ethical Reasoning</td>
<td>Add</td>
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<tr>
<td>Compute…</td>
<td>1…</td>
<td>Introduction to Co…</td>
<td>8…</td>
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<td>3</td>
<td>Onyeka Emebo</td>
<td>M T W F S S 02:00 PM - 03:15 P Bi…</td>
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<td>22 of 60 s…</td>
<td>Lecture</td>
<td>Destination Area Course</td>
<td>5F Quant &amp; Comp Thnk Found. 10 Ethical Reasoning</td>
<td>Add</td>
</tr>
</tbody>
</table>
Paying Your Tuition

- Hokiespa --> Hokie Wallet
- You will find your bill and amount (This can be shown to your bank if you're on educational loan)
- In-state and Out-of-State Tuition
- Understand different types of fees (Comprehensive fees, program fees, etc.)
- Payment Plan and details for students on assistantship
Hokie Wallet

View and Pay eBill
View eBill information, make a payment, manage Authorized Payers, and enroll in the Budget Tuition Plan (BTP).

Budget Tuition Plan
Apply for the semester payment plan (same as link above). Fall Semester enrollment starts mid-July, Spring Semester mid-December, and Summer Session early-May.

FERPA (Family Educational Rights and Privacy Act Disclosure)
The Family Educational Rights and Privacy Act (FERPA) requires that you authorize the university prior to release of any academic record or account information to a third party. Completion of the following online form allows you to approve disclosure to parents, guardians, Spouse, Sponsor, etc.

Hokie Passport Services
Make Hokie Passport Account and Dining Dollars/Flex Additions Deposits.

Request for Reduced Comprehensive Fees
In recognition of students living and studying away from the Blacksburg campus in a non-virtual class, comprehensive fees may be reduced if eligibility criteria are met. To be considered, this form must be submitted by the last day to add courses each term.

Enroll in Direct Deposit
View current Direct Deposit status. Payroll, Student Refunds and other University reimbursements can be automatically deposited into your bank account.

Tax Notification
View Tax Notification Information (1099-T)

Account Summary
View only content of charges, payments, and credits on your account. Select the "View and Pay eBill" for current ebilling details and payment options.

Federal Financial Aid Release Authorization
Authorize the use of Title IV financial Aid for payment of miscellaneous charges such as fines and medical clinic fees.

Administrative Holds
View administrative holds on your account that may be preventing registration or drop add activity.

Tuition and Fees
Link to Bursar Web Page with Information about Tuition and Fees (Will open in a new browser window)

Pay Online with Foreign Currency
Quick, secure, and convenient payments from over 220 countries and territories, in more than 100 currencies.

Contact Bursar Office
Send Message to Bursar's Office via Email (Will open your local mail client)
Your account does not currently have any outstanding charges.
### Activity Details

#### Previous Term Charge & Payments

<table>
<thead>
<tr>
<th>Term</th>
<th>Item Description</th>
<th>Charges</th>
<th>Payments</th>
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<td>Fees One-Time Rebate</td>
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<td>Spring 2024</td>
<td>Athletic Fee, Spring</td>
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<td>Spring 2024</td>
<td>Grad Out-of-State Tui, Spring</td>
<td>$15,350.50</td>
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<tr>
<td>Spring 2024</td>
<td>Grad Out-of-State UF Diff</td>
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<td>Health Fee, Spring</td>
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<tr>
<td>Spring 2024</td>
<td>Immigration Services Fee, Spr</td>
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<td>Library Fee, Spring</td>
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<td>Medical Clinic 03</td>
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<td>Spring 2024</td>
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<tr>
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<tr>
<td>Spring 2024</td>
<td>UF GR Diff Immigration Ser Fee</td>
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</tr>
<tr>
<td>Spring 2024</td>
<td>BTP E-ACH Payment</td>
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<tr>
<td>Spring 2024</td>
<td>Tuition Remission, Spring</td>
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</table>

**Previous Terms Balance**: $0.00
Health & Medical Requirements

- Immunizations (by the deadline)
  This includes completing the Immunization History Form and updating the Healthy Hokies Portal.

Links: Immunization History Form; Healthy Hokies Portal

- Student Medical Insurance
### Items required for clearance:

<table>
<thead>
<tr>
<th>Item</th>
<th>Status</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Chest X-Ray</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>Update</td>
<td>Compliant, Exempt, Hepatitis B Waiver</td>
</tr>
<tr>
<td>Immunization Records</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
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<tr>
<td>Measles</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
</tr>
<tr>
<td>Mumps</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
</tr>
<tr>
<td>Polio</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
</tr>
<tr>
<td>Rubella</td>
<td>Update</td>
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<tr>
<td>TB Risk Screen</td>
<td>Submitted</td>
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</tr>
<tr>
<td>Tetanus-Diphtheria</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
</tr>
<tr>
<td>Tuberculosis Test</td>
<td>Update</td>
<td>Compliant, Satisfied</td>
</tr>
</tbody>
</table>

### Additional items NOT required for clearance:

- None
Student Medical Insurance

- International students, Veterinary Medicine students, and School of Medicine students are required to have health insurance either through the Virginia Tech student health insurance plan or a comparable plan.

- Other domestic students are encouraged, but not required, to have personal health insurance.

- Eligible Graduate Assistants wishing to use the health insurance subsidy must enroll in the Virginia Tech Student Health Insurance Plan.
Reaching VT/Blacksburg

By air

- Roanoke-Blacksburg Regional Airport (ROA) is the closest airport to Virginia Tech. It only serves domestic flights.
  - From there you can catch the SmartWay Bus, see below
- Charlotte International Airport, in Charlotte, NC.
- Dulles International Airport, outside of Washington DC. (Virginia Breeze Bus runs daily once from DC to Blacksburg. [https://virginiabreeze.drpt.virginia.gov/routes/](https://virginiabreeze.drpt.virginia.gov/routes/))

Roanoke to Blacksburg

- **The SmartWay Bus** from Roanoke-Blacksburg airport to Blacksburg is only $4 each way. *(Check website for timings and they don’t have much service on weekends)*

- Rental Cars are also available at the Roanoke-Blacksburg Regional airport, VT campus is a 40 mile/40 minute drive.
Reaching VT/Blacksburg

By Train

- Amtrack has a station in Roanoke. However, you still have to reach Blacksburg from Roanoke via other options. [https://www.amtrak.com/stations/rnk](https://www.amtrak.com/stations/rnk)
  - The SmartWay Bus runs from the Amtrak Station to Blacksburg, see the previous slide for more information

By Car

- Just put down Virginia Tech on your phone. Google map/Apple map and any other should work. Blacksburg is located just off of Interstate-81, one of the major highways for the eastern United States.
Housing

On-Campus Housing

- Available at GLC https://housing.vt.edu/contracts/apply/graduate_students.html

Off-Campus Housing

- Numerous listings are available in the off-campus website and information on apartments, finding roommates etc. https://offcampus.vt.edu/
- Facebook Marketplace
Questions?
Upcoming Summer Sessions for New Students

Graduate Student Life - How to Find Community - July 8

Support and Resources for Spouses/Partners/Children - July 17

Managing Expectations in a Research Program - July 25

I Have an Assistantship. Now What? - August 2

All sessions are at 9am EST.

https://graduateschool.vt.edu/student-services/events.html
Thank you and
See you soon!

For any questions, please
e-mail: grads@vt.edu