

Virginia Tech Graduate Honor System

Preliminary Review Panel Order of Events

Prior to the hearing, the associate chair will have prepared the case packet. The associate chair will provide copies of the GHS Constitution, blank paper, and pencils.

1. Instructions to panel members:
 - *Reminder of confidentiality of case details and panel discussion*
2. Review of Preliminary Review Panel procedures.
3. Introductions.
4. Associate chair summarizes the case.
5. Panel members will have reviewed case packet prior to the Preliminary Review Panel.
6. Associate Chair opens floor for discussion and encourages panelists to contribute their perspectives.
7. Faculty members are asked for final advice or comments.
8. Motion is made (either to send forward or to dismiss) by a student member.
9. Vote is taken and recorded.
10. Associate Chair collects all case packets, if applicable, and reminds panel members of confidentiality.
11. Meeting is adjourned.
12. Associate chair notifies GHS chair of the decision of the Preliminary Review Panel whether to dismiss or move the case forward to Review Panel.