2025 Graduate Education Week Student Awards

Graduate Teaching Excellence Nomination Form
(one nomination per category per department)

AWARD CATEGORY:

☐ **GTA - Instructor of Record:** Primary instructor of course or course section. GTA typically has more control of the content and delivery of the material and assigns grades for students. Student SPOT evaluations are completed regarding the nominee.

☐ **GTA - Assistant Award:** Provides support to faculty instructor. Duties may include grading, occasional lecturing, student office hours and similar tasks. College, department, or course-specific evaluations may be collected in place of SPOT evaluations.

Student's name _____

Department head _____
(Please print name)

Signature of department head or designee _____
(Signature is required to confirm student as department's nominee)

AWARD CRITERIA

- Teaching or instructional support must have been done at Virginia Tech by GTA for at least a full semester in Spring, Summer or Fall 2024 *(P14 or wage appointments are not eligible)*
- Excellent teaching or instructional support, as evidenced by
  - Thorough knowledge of the subject matter
  - Effective communication skills
  - Enthusiasm for the subject
  - Ability to motivate students to learn
  - Effective organizational skills
  - Learner-centered pedagogy
- Demonstrated evidence of participation in teaching-effectiveness seminars, classes, or TLOS programs
- Demonstration of innovation
- Only one nomination in each category per department

NOMINATION REQUIREMENTS/CHECKLIST
(Nomination packet not to exceed 8 pages)

☐ Completed nomination form

☐ Two recommendations addressing criteria of excellent teaching (each one page maximum)
  - One from a supervising faculty member
  - One from faculty or staff member, or graduate student who has observed nominee's teaching skills

☐ Student evaluations (summaries only: 2 page maximum) or alternative measure of outstanding performance

☐ Statement of personal teaching philosophy from nominee (should include summary of primary teaching accomplishments – one page maximum)

☐ Curriculum vitae from nominee highlighting information relevant to teaching excellence (2 page maximum)

To nominate a student, compile signed nomination form and all supporting documents on the checklist (in the above order) in a single PDF file. Upload this package through the following survey:

https://virginiatech.questionpro.com/awards25

<u>Deadline: January 24, 2025</u>

For more information or assistance, contact Graduate School Student Services at 540-231-9561 or email grads@vt.edu
(type GEW Awards in the subject line.)

A Graduate School committee will select a winner in each category. An honorarium of $1000 will be disbursed to the student's account, and the Graduate School will recognize all winners during

Graduate Education Week, March 24-28, 2025.

The Graduate School will send an announcement about the winners to VT News and various VT social media.