

2024 Graduate Education Week Student Awards

**Graduate Service Excellence Nomination Form**

*(Faculty/department may nominate more than one student and students may self-nominate)*

Student's name \_\_\_\_\_

Nominator \_\_\_\_\_ Nominator email \_\_\_\_\_

Nominator's signature \_\_\_\_\_

Semester(s) in which service occurred: \_\_\_\_\_

**AWARD CRITERIA**

- Should demonstrate innovation, creativity or a new kind of engagement
- Should be for "promoting the public good," in service internal or external to the university
- If service is internal to university, it must be separate and distinctly different from paid engagements in department or academic program
- If student is also an employee of VT, service must have been performed in primary role as a student
- Service should have during calendar year 2023, while nominee was in student status

**NOMINATION REQUIREMENTS/CHECKLIST**

- Completed nomination form
- Two letters of recommendation, 2 pages maximum each, that address significance of the impact of service(s) performed:
  - One from a supervisor of the services performed, if applicable; otherwise from a beneficiary of the service
  - One from anyone in the community who has observed the performance of the service
- One letter from the nominee describing the service, including the time and/or level of commitment required to complete service project(s) – maximum two pages

**To nominate a student, compile signed nomination form and all supporting documents on the checklist (in the above order) in a single PDF file. Upload this package through the following survey:**

<https://virginiatech.questionpro.com/studentawards24>

**Deadline: January 26, 2024**

For more information or assistance, contact Graduate School Student Services at 540-231-9561 or email [grads@vt.edu](mailto:grads@vt.edu)  
(type GEW Awards in the subject line.)

*A Graduate School committee will select the winner. An honorarium of \$1000 will be disbursed to the student's account and the Graduate School will recognize all winners during*

**Graduate Education Week, March 25-29, 2024.**

*The Graduate School will send an announcement about the winner to VT News and various VT social media.*