VirginiaTech
Graduate School

PAYMENT PROCESSING FORM

Application and diploma reorder fees may be paid via check or money order. Please complete the information below and submit this document with the corresponding application or form to the Graduate School.

REQUIRED INFO

LAST/FAMILY NAME _____ FIRST/GIVEN NAME _____ MIDDLE NAME _____ SUFFIX _____

Student ID Number: _____ (if known)

E-mail Address: _____ (*@vt.edu* account, preferred)

Daytime Phone: _____

☐ Home ☐ Office ☐ Mobile

Please process payment for:

- ☐ DEGREE-SEEKING APPLICATION FEE (I.E. MASTERS AND DOCTORAL STUDENTS) – $75
- ☐ EXECUTIVE MASTERS OF BUSINESS ADMINISTRATION (EMBA) APPLICATION FEE – $90
- ☐ APPLICATION FOR SIMULTANEOUS DEGREE – $75
- ☐ NON-DEGREE-SEEKING APPLICATION FEE (I.E. COMMONWEALTH CAMPUS AND EXPEDITED NON-DEGREE PROGRAMS) – $25
- ☐ APPLICATION FOR CERTIFICATE PROGRAM – $25
- ☐ APPLICATION FOR READMISSION – $25
- ☐ APPLICATION FOR VISITING STUDENT – $25
- ☐ DIPLOMA REORDER – $20 PER DIPLOMA

To Pay Via Check or Money Order

Enclose your check or money order made payable to *Treasurer, Virginia Tech*.
Checks and money orders must be drawn from a U.S. bank.

Return your completed form to:
Graduate School
Graduate Life Center
at Donaldson Brown
Virginia Tech (0325)
Blacksburg, VA 24061
Fax: 540/231-2039
Email: grads@vt.edu

SIGNATURE

STUDENT SIGNATURE _____ date _____

Questions? Call 540/231-8636 or e-mail *grads@vt.edu* for assistance.