



Graduate School
International Graduate Student Service

**EXTENSION APPLICATION FOR OPTIONAL PRACTICAL TRAINING APPLICATION (OPT)
CAP GAP EXTENSION OR STEM OPT EXTENSION**

I am requesting an **extension of my F-1 OPT I-20** for one of the following: **Cap Gap Extension** **24 month STEM OPT Extension**

Please print clearly. Complete this sheet and return it with all of the required copies and forms.

Last Name: _____ First Name: _____ VT ID # _____

SEVIS # N _____ VT Email: _____ Local Phone Number: _____

Local Address: (street) _____ (city) _____ (state) _____ (zip code) _____

Will you have dependents for this request? No Yes If yes, Spouse Child how many? _____

Employment Information:

Current Employer (name and address): _____

Work Location Address: _____ Job Title: _____

Supervisor's name: _____ Supervisor's phone #: _____ Supervisor's email: _____

Employer E-verify number: _____ Employer EIN (IRS Employer ID#): ____-____ Full-time? Yes No

STEM Applicants only:

Which degree is this request based upon? Bachelor's Master's Doctorate Major: _____ based on a prior degree? Yes No

If application is based on a prior degree, what is the.... CIP Code? _____ School who awarded the degree? _____

Location of the school who awarded the degree? _____ Class of admission at the time of the degree? _____

Describe below how your employment relates to the field of study for which you are applying: (You can cite coursework, lab work, research work...)



Graduate School
International Graduate Student Services

EXTENSION APPLICATION FOR OPTIONAL PRACTICAL TRAINING APPLICATION (OPT)
CAP GAP EXTENSION OR STEM OPT EXTENSION

Application Checklist:

Please submit the following documentation to the International Graduate Student Services office:

NOTE: Be sure you have been reporting your Optional Practical Training employment. Please see our website for information regarding this requirement.

CAP GAP EXTENSION

24 MONTH STEM OPT EXTENSION

Cap Gap – Filed H1b petition

- Copy of the I-539
- Copy of mail receipt showing the application was mailed to and received by USCIS.

Cap Gap – Receipted H1b

- Attach a copy of the I-797 Receipt Notice

Cap Gap – Approved H1b

- Attach a copy of the I-797/I-94 Approval Notice

STEM OPT (standard 24 months)

- Completed Form I-983
- Copy of completed I-765 (do not sign)

STEM OPT (based on prior degree)

- Completed Form I-983 Copy of completed I-765 (do not sign)
- Copy of diploma and transcript from prior degree
- Copy of current OPT I-20
- Copies of previous I-20s

STEM OPT (RFE from USCIS)

- Copy of RFE

By signing below, I am attesting that this form is complete and accurate; and I accept and understand my responsibilities in connection with either the Cap Gap regulations or the STEM OPT regulations.

Signature _____ Date ____/____/____

Return form and supporting documents to:
International Graduate Student Services, Graduate Life Center, 231-8486
Donaldson Brown, 155 Otey St, NW, Blacksburg, VA 21061

How would you like to receive your I-20?

- I will pick it up from the IGSS front desk reception
- I will have a friend pick up my I-20 *(name of friend)* _____
- I will sign up for express mail through e-Ship Global account (<http://graduateschool.vt.edu/student-life/student-services/immigration-services/immigration-basics/visa-status/mailling-immigration-documents.html>)

Office Use Only: SHATERM I-983 Complete OPT Employment Reported GOAINTL Updates Other _____